

# FAMILY FUNDING SUPPORT

## APPLICATION GUIDELINES



### Purpose

This fund has been specifically created by The Friends of Fairford and Lechlade Communities (Community Friends) to provide financial support to families and individuals requiring assistance.

### Funding Criteria

*This funding cannot be used for expenditure in relation to the Covid-19 Crisis. There is a separate fund for this, details of which can be found under the “Coronavirus Support” section of The Friends of Fairford and Lechlade Communities website. ([www.friendsoffairford.org.uk](http://www.friendsoffairford.org.uk)).*

Applications will be considered in relation to both short-term care and respite care in the community. This includes support for disadvantaged younger members of the community and their carers.

One-off financial support will be considered for any expenditure that assists recovery following a medical procedure.

Ongoing support will also be considered where alternative funding is unavailable.

### The fund cannot be used:

To support any organisations.

Where other national or local government funding is already available.

### Who can apply?

Anyone that permanently resides in the “catchment area” of the charity. I.E. Fairford, Lechlade and the surrounding villages.

### What is the process for applying for the fund?

- Complete the attached application form and send either by email attachment to [gm@friendsoffairford.org.uk](mailto:gm@friendsoffairford.org.uk) **OR** by post to Mrs Kelly Smith – General Manager of The Friends of Fairford and Lechlade Communities, Folly View, Southrop, Lechlade, Glos, GL7 3PG. For any queries, please telephone Kelly Smith on 07713 881167.
- The trustees of the Community Friends will decide if funding should be approved and the applicant will be informed accordingly.
- Payments from the fund will only be made into a bank account held and operated by the applicant or to a recognised third-party provider.
- The applicant shall keep all receipts and documentation relating to the funding as these maybe requested in the future

### Funding Limitations.

- The maximum amount of funding that can be requested is £3,000.

### Important Notes.

- Applications from individuals must include the following:
  - Proof of identity to verify your name and address (this could be a recent utility bill or a copy of your driving licence etc.).
  - The name and contact details of a Referee that can verify your individual circumstances. This person maybe contacted before your application is approved.

## **Data Privacy**

- By submitting this Application Form, you agree to allow the Friends of Fairford and Lechlade Communities to retain your personal data on its database. We will use this information to help us assess your application and administer any grant we award. We may share your personal information with other local voluntary providers of services in order to coordinate the provision of services. You agree that as part of the terms and conditions of being awarded a grant you may be asked to: (1) provide evidence of how your grant has been spent and (2) complete a monitoring form and/or receive a monitoring visit from the Friends of Fairford and Lechlade Communities. You also agree that the information you have provided is correct. The Friends of Fairford and Lechlade Communities reserves the right to report any claims that they consider fraudulent to the Police and to reclaim any money which has been paid as the result of fraudulent or misleading claims.