

Report of the Trustees and  
Unaudited Consolidated Financial Statements for the Year Ended 31st December 2019  
for:

**League of Friends of Fairford Hospital (Registered number 1006416)**

**And**

**Friends of Fairford & Lechlade Communities (Registered number 1180059)**

*AMM Bookkeeping & Accountancy*  
*2<sup>nd</sup> Floor*  
*11 High Street*  
*Fairford*  
*Gloucestershire*  
*GL7 4AD*

League of Friends of Fairford Hospital & Friends of Fairford & Lechlade Communities

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for the Year Ended 31st December 2019

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League of Friends of Fairford Hospital & Friends of Fairford & Lechlade Communities  
Report of the Trustees for the Year Ended 31st December 2019 Consolidated Accounts.

The trustees present their report with the financial statements of the charity for the year ended 31<sup>st</sup> December 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **Linked Charity**

As reported last year the Trustees have established a new Charity under the name of Friends of Fairford & Lechlade Communities (Charity Number 1180059) to deliver all of its services to the community. The full transition from The League of Friends of Fairford Hospital to the Friends of Fairford & Lechlade Communities has not been completed so two statutory sets of accounts will be produced, one for each Charity, together with an informal set of consolidated accounts. These consolidated accounts show the full financial picture of expenditure and income for the combined Charities .

The two Charities have the same trustees on the Management Committee and hold formal joint meetings. The Trustees continue to provide the charitable services and benefits to the community as if it was one organisation.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objects of the Charities are similar and are set out in their governing documents. The objects stated below are those from the Friends of Fairford & Lechlade governing document.

The objects of the Community Friends, as set out in its governing documents, is the advancement of health including mental health for all persons in the area of benefit. The relief of those in need because of age, ill health or disability within the area of benefit by the provision and/or funding of medical and healthcare services. The relief of those in need because of youth, age, ill health, disability, financial hardship or other disadvantage within the area of benefit including by means of the provision of palliative care, respite care, day centres, mobility assistance, counselling and end of life care

It is focused on the local community serving and supporting the people who live in Fairford, Lechlade and the surrounding villages.

#### **Public benefit**

All the activities focus on providing health related and wellbeing support to the people within the local community. The activities during the year included:

- Home nursing services through Friends in the Community Home Nursing that supplements the care provided by the local GPs and district nurses for patients who need palliative care and wish to remain at home. In addition, the arrangement with Prospect Hospice in Wroughton enables the local GPs to refer patients to the Hospice so they can benefit from their full range of services
- The patient transport service provides transport facilities to help residents get to their medical appointments at doctors' surgeries and hospitals. The team of volunteer drivers' typical undertake over 700 journeys a year.

League of Friends of Fairford Hospital & Friends of Fairford & Lechlade Communities  
Report of the Trustees for the Year Ended 31st December 2019 Consolidated Accounts

## **OBJECTIVES AND ACTIVITIES**

### **Public benefit**

- The League helps fund the cost of student counselling at Farmor's School in Fairford.
- A Lunch Club is provided twice a week for the frail and elderly and in addition the League funds a 'Young at Heart Club' held once a month which is for people with dementia and their carers.
- The League supports the Community First Responders in the area providing funding for training and equipment where needed.
- A weekly Foot Care Clinic held at Fairford Outpatients Clinic is funded by the League.
- Family Funding Support aimed at funding health care support and short term respite care in areas of need for families and carers of all ages. This can typically range from funding additional hours at specialist respite centres for children and young adults to short term respite care for carers.

Grants are also made to local health organisations and towards medical equipment for use in the area which the Committee considers are compatible with the League's objectives for the residents in its region.

## **FINANCIAL REVIEW**

### **Financial position**

Total consolidated income for 2019 is £151,538 with expenditure of £132,875 giving a surplus of £18,663 for the year. This compares with a deficit last year of £5,035.

### **Investment policy and objectives**

Due to stock market uncertainty and the Committee's wish to maintain ready liquidity the general policy is not to hold investments for a long term objective but to place them in deposits and near cash instruments.

### **Reserves policy**

The Committee believes that the Unrestricted Consolidated Reserves of £569,384 as at 31 December 2019 are at an appropriate level. It ensures the ability:

- Preserve current services to the community over a number of years if funding income is seriously reduced.
- Test and develop new services in the community.
- Help with possible demands to expand medical facilities locally either through meeting additional expenses, capital equipment or loans.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The Charities are governed by objects and rules approved by The Charity Commission on 26th November 1991 for The League of Friends of Fairford Hospital and 24 September 2018 for the Friends of Fairford & Lechlade Communities.

### **Decision making**

#### **Management Committee**

The business of the charity is conducted by the Management Committee. One third of the members retires at each Annual General Meeting and may offer themselves for re-election. All members are volunteers and are unpaid except when any member renders services to beneficiaries of the charity when they are remunerated on the same basis as other persons providing such services.

League of Friends of Fairford Hospital & Friends of Fairford & Lechlade Communities  
Report of the Trustees for the Year Ended 31st December 2019 Consolidated Accounts

**REFERENCE AND ADMINISTRATIVE DETAILS**

**The League of Friends of Fairford Hospital - Registered Charity number 1006416**

**Friends of Fairford & Lechlade Communities – Registered Charity number 1180059**

**The following details apply to both Charities.**

**Principal address**

Lloyds Chambers  
High Street  
Lechlade  
Gloucestershire GL7 3AE

**Trustees**

Mr Graham Hewitt – Chairman  
Miss Andrena Miles – Treasurer  
Mr David Chapman – Resigned on 13 June 2019  
Mr Martin Harwood  
Mrs Margaret Pursch  
Dr Graham Wallis  
Mrs Carol Topple  
Mr Jeffrey Dawson  
Mrs Ruth Berridge  
Mrs Jennifer Sanford  
Mrs Jane Price  
Miss Heather Finlay  
Ms Rosamund Godden  
Ms Shelley Welsh

**Secretary / Administrator**

Christine Barker  
[fairford.lof@hotmail.co.uk](mailto:fairford.lof@hotmail.co.uk)  
Tel: 07767 408409

League of Friends of Fairford Hospital / Friends of Fairford & Lechlade Communities  
 Consolidated Statement of Financial Activities  
 January - December 2019

	Unrestricted fund £	Restricted Funds £	Total Funds £	Total Funds £
<b>INCOME &amp; ENDOWMENTS FROM</b>				
Donations and Legacies	67,441	3,600	71,041	53,280
Activities for Generating funds	7,096		7,096	6,803
<b>Charitable Activities</b>				
Nursing	12,313		12,313	14,000
Edna Dawes Lunch Club	8,235		8,235	8,293
Other Trading Activities	39,102		39,102	41,341
Investment Income	8,192		8,192	7,756
<b>Total</b>	<b>142,379</b>	<b>3,600</b>	<b>145,979</b>	<b>131,473</b>
<b>EXPENDITURE ON:</b>				
Raising funds	36,008		36,008	34,326
<b>Charitable Activities</b>				
Funding	12,503	4,280	16,783	5,951
Family Funding	184		184	6,277
Nursing	51,680		51,680	55,227
Patient Transport Services	3,965		3,965	3,645
Edna Dawes Lunch Club	23,705	350	24,055	23,897
Hospital Clinics	200		200	1,993
<b>Total</b>	<b>128,245</b>	<b>4,630</b>	<b>132,875</b>	<b>131,316</b>
Net gains (losses) on investments	5,559		5,559	- 5,192
<b>NET INCOME (EXPENDITURE)</b>	<b>19,693</b>	<b>- 1,030</b>	<b>18,663</b>	<b>- 5,035</b>
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward	549,691	1,250	550,941	555,976
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>569,384</b>	<b>220</b>	<b>569,604</b>	<b>550,941</b>

League of Friends of Fairford Hospital / Friends of Fairford & Lechlade Communities  
 Detailed Consolidated Statement of Financial Activities

January - December 2019

	January - December 2019	January - December 2018
<b>Income</b>		
6010 Foot Clinic Receipts	670.00	384.30
6015 Lunch Club Receipts	8,234.50	8,042.50
6050 Community Defibs	245.20	23.00
6060 Community Wellbeing	417.20	
6100 Donations Gift Aided	7,090.50	9,178.47
6105 Donations Other	14,084.89	18,784.41
6110 Collection Boxes	60.06	96.75
6115 House-To-House	17,167.85	15,802.52
6130 Bequests	17,753.56	1,100.00
6205 Fuctions		-
6220 Fundraising Events	33.00	-
6220.1 Open Gardens		551.20
6220.2 Curry Night	611.00	605.00
6220.3 Italian Night	1,634.01	840.00
6220.4 Christmas Bazaar	1,655.39	2,936.58
6220.5 Poulton Productions		370.00
6220.6 Jazz Evening	1,500.00	1,500.00
6220.7 Cheese & Wine Evening	1,595.00	-
Total 6220 Fundraising Events	<u>7,028.40</u>	<u>6,802.78</u>
6250 100 Club	1,201.00	925.00
6305 Gift Aid claimed	9,856.18	6,911.74
6405 Charity Shop Sales	37,638.05	40,298.22
6450 Sale of Christmas Cards	330.90	118.00
6700 Restricted Income		1,000.00
6705 Restricted Income - Lunch Club		250.00
6790 Restricted - Defib Funds	3,500.00	-
Total 6700 Restricted Income	<u>3,500.00</u>	<u>1,250.00</u>
6997 Items recharged	217.60	
<b>Total Income</b>	<b><u>127,090.89</u></b>	<b><u>109,717.69</u></b>
<b>Direct Costs</b>		
7100 Nursing		
7105 Nurses Salaries	19,385.66	22,075.44
7110 Nurse Expenses	144.82	
7120 Nurses Training	15.00	250.00
7125 Text Monitoring	336.26	325.60
7126 Mobile	334.82	320.80
7130 PI Insurance	1,951.00	1,706.00
7150 Wroughton Care Services	25,000.00	25,000.00
Total 7100 Nursing	<u>47,167.56</u>	<u>49,677.84</u>
7200 Clinics		
7210 Foot Clinic		1,587.06
7215 Foot files etc	175.00	225.00
Total 7200 Clinics	<u>175.00</u>	<u>1,812.06</u>
7300 EDLC		
7305 Lunch Club Salaries	13,980.26	13,077.24
7310 Other Lunch Club costs	8,298.49	8,225.12
Total 7300 EDLC	<u>22,278.75</u>	<u>21,302.36</u>
7400 Patient Transport	14.40	
7405 Patient Transport Co-Ord Sal	3,177.00	3,126.00
7410 Vol Drivers DBS checks		76.00
Total 7400 Patient Transport	<u>3,231.40</u>	<u>3,202.00</u>
7415 Patient Transport Mobile	296.80	
7500 Other activities		
7510 Memory Club	1,480.36	2,192.00
7520 First Responders	889.05	3,191.07
7525 Community Defibs	390.34	
7526 Community Defibs - Restricted	3,280.00	
7555 Family Funding	140.00	1,185.00

League of Friends of Fairford Hospital / Friends of Fairford & Lechlade Communities  
 Detailed Consolidated Statement of Financial Activities

January - December 2019

	January - December 2019		January - December 2018	
7560 Farmor's Counselling grant		5,000.00		5,000.00
7590 Re-imbursed expenditure		<u>272.80</u>		
Total 7500 Other activities				<u>11,568.07</u>
7531 Comm Wellbeing		417.20		
7565 People for You Funding		4,289.00		
7600 Cost of Fundraising				
7615 Cost of Fundraising - H2H		580.00		550.00
7635 Events			37.98	
7635.2 Cost of Events - Curry Night	9.40			
7635.3 Cost of Events - Italian Night	885.00		350.00	
7635.7 Cheese & Wine	<u>147.00</u>			
Total 7635 Events		1,041.40		387.98
7650 100 Club prizes		519.00		446.00
7660 Christmas Cards		<u>285.00</u>		<u>196.65</u>
Total 7600 Cost of Fundraising				1,580.63
7700 Charity Shop running costs				
7705 Charity Shop Salaries		15,437.35		15,005.47
7710 Charity Shop Running cost		335.29		256.02
7720 Rent		7,512.97		7,544.46
7725 Rates				
7727 Water Rates	22.79		214.67	
7728 General Rates	<u>818.25</u>		<u>648.76</u>	
Total 7725 Rates		841.04		863.43
7730 Light & Heat				
7731 Electricity	<u>1,333.02</u>		<u>1,202.43</u>	
Total 7730 Light & Heat		1,333.02		1,202.43
7740 BT Charity Shop		835.53		817.16
7750 Credit card m/c rental		353.75		312.16
7755 Credit Card Processing charges		<u>246.32</u>		<u>359.24</u>
Total 7700 Charity Shop running costs				26,360.37
<b>Total Direct Costs</b>		<u><b>118,628.93</b></u>		<u><b>115,503.33</b></u>
<b>Gross Profit</b>		<u><b>8,461.96</b></u>		<u><b>- 5,785.64</b></u>
<b>Expenses</b>				
8000 Salaries				
8003 Payroll Admin Salaries		1,441.93		1,384.79
8004 Administrator Salaries		<u>5,028.66</u>		<u>5,562.60</u>
Total 8000 Salaries				6,947.39
8006 Employers NIC				982.17
8007 Employers Pensions		799.64		481.65
8010 Training		403.00		
8020 Licences		713.00		2,007.00
8030 Building Repairs		346.00		
8080 Equipment Repairs & Renewals				
8081 Equipment Repairs			<u>35.47</u>	
Total 8080 Equipment Repairs & Renewals				35.47
8110 Rent		217.00		
8112 Hall Hire		<u>384.95</u>		<u>240.75</u>
Total 8110 Rent				240.75
8150 Insurance				
8152 Business Insurance		<u>725.00</u>		<u>690.00</u>
Total 8150 Insurance				690.00
8200 Motor Expense				
8270 Mileage			<u>48.20</u>	
Total 8200 Motor Expense				48.20
8330 Postage		246.68		1,190.00
8340 Stationery		183.49		88.07
8345 Printing		515.00		60.80
8357 Gifts		12.00		25.00
8360 Computer Supplies				
8361 Computer Software		<u>38.40</u>		<u>565.40</u>



League of Friends of Fairford Hospital / Friends of Fairford & Lechlade Communities  
 Detailed Consolidated Statement of Financial Activities

January - December 2019

	January - December 2019	January - December 2018
Total 8360 Computer Supplies	38.40	565.40
8365 Internet Costs		
8367 Web Site Costs	<u>288.00</u>	<u>288.00</u>
Total 8365 Internet Costs	288.00	288.00
8400 Advertising	300.81	7.50
8450 Book-keeping	1,215.62	721.80
8460 Accountancy / I E	960.00	960.00
8500 Bank Charges	59.70	60.00
8700 Miscellaneous	104.00	211.19
8900 Depreciation	<u>264.25</u>	<u>145.00</u>
<b>Total Expenses</b>	<b><u>14,247.13</u></b>	<b><u>15,755.39</u></b>
<b>Net Operating Income</b>	<b>- 5,785.17</b>	<b>- 21,541.03</b>
<b>Other Income</b>		
6900 Other Income		
6901 Bank Int Rec'd	5,597.12	5,487.63
6905 Interest rcvd on CAF inc bond	2,594.51	2,267.91
6915 Grants received	<u>12,312.50</u>	<u>14,000.00</u>
Total 6900 Other Income	20,504.13	21,755.54
Other Expenses		
9993 Reconciliation Discrepancies		58.00
9995 Unrealised Gains / Losses	- 5,558.65	5,192.13
9999 Suspense	<u>-</u>	<u>-</u>
<b>Total Other Expenses</b>	<b>- 5,558.65</b>	<b>5,250.13</b>
<b>Net Other Income</b>	<b><u>26,062.78</u></b>	<b><u>16,505.41</u></b>
<b>Surplus /(Deficiet)</b>	<b><u>20,277.61</u></b>	<b><u>- 5,035.62</u></b>

# League of Friends of Fairford Hospital

## Balance Sheet

As of December 31, 2019

	As of 31 December 2019	As of 31 December 2018
<b>Fixed Asset</b>		
<b>Tangible assets</b>		
0001 Plant & Equipment		
0002 Plant & Equipment Cost	477.00	
0003 Plant & Equipment Accum Depn	- 119.25	
<b>Total 0001 Plant &amp; Equipment</b>	<b>357.75</b>	-
1500 Office Equipment		
1502 Office Equipment Cost	579.99	579.99
1503 Office Equipment Accum Depn	- 290.00	- 145.00
<b>Total 1500 Office Equipment</b>	<b>289.99</b>	<b>434.99</b>
<b>Total Tangible assets</b>	<b>647.74</b>	<b>434.99</b>
<b>Total Fixed Asset</b>	<b>647.74</b>	<b>434.99</b>
<b>Cash at bank and in hand</b>		
2401 Lloyds current 01093698	25,101.97	16,183.33
2403 CAF Bank 00003262	22,901.28	11,259.75
2405 Barclays 13315346	88,536.07	135,677.13
2406 CAF Bank 00080470	12,761.85	10,150.62
2407 Lloyds No 2 - 29888260	650.39	1,177.47
2410 FFLC Lloyds ac	16,372.17	
2450 Bank Savings acs		
2452 Shawbrook Bank	50,000.00	50,000.00
2454 United Trust Bank - June 2020	78,895.13	77,462.08
2458 Santander One Year Bond	75,000.00	75,000.00
2459 Cambridge and Counties Bank	78,765.16	77,359.54
<b>Total 2450 Bank Savings acs</b>	<b>282,660.29</b>	<b>279,821.62</b>
2500 Caf Income Bond	95,512.31	89,953.66
2600 Cash Account	91.77	63.42
2602 EDLC Cash	324.60	
2900 Contra Account	-	
<b>Total Cash at bank and in hand</b>	<b>544,912.70</b>	<b>544,287.00</b>
<b>Debtors</b>		
2000 Debtors control a/c	5,875.00	-
<b>Total Debtors</b>	<b>5,875.00</b>	-
<b>Current Assets</b>		
2001 Trade Debtors	5,875.00	
2150 FFLC	-	
2200 Prepayments	245.00	15,994.74
2210 Accrued income	22,949.79	
2499 Undeposited Funds	-	-
<b>Total Current Assets</b>	<b>29,069.79</b>	<b>15,994.74</b>
<b>Net current assets</b>	<b>579,857.49</b>	<b>560,281.74</b>
<b>Creditors: amounts falling due within one year</b>		
<b>Trade Creditors</b>		
3000 Creditors Control a/c	375.76	2,427.27
<b>Total Trade Creditors</b>	<b>375.76</b>	<b>2,427.27</b>
<b>Current Liabilities</b>		
3001 Trade Creditors	6,432.79	
3005 Wages Control account	-	533.00
3005.1 Nurses Wages	-	430.66
3005.2 Payroll Administrator Wages	30.78	-
3005.3 Charity Shop wages	18.72	0.60
3005.4 Administrator/Secretary wages	603.40	603.40
3005.5 Volunteer Drivers admin	-	-
3005.6 Lunch Club - SR	-	562.54
3005.7 Lunch Club - KB	-	628.66
<b>Total 3005 Wages Control account</b>	<b>-</b>	<b>-</b>
	<b>1,500.80</b>	<b>1,552.06</b>

# League of Friends of Fairford Hospital

## Balance Sheet

As of December 31, 2019

	As of 31 December 2019	As of 31 December 2018
3010 PAYE/NIC Control	3,812.75	3,235.82
3011 NEST - Pensions	248.48	57.74
3015 VAT Control	-	-
3200 Accruals	1,513.08	5,607.40
<b>Total Current Liabilities</b>	<b>10,506.30</b>	<b>7,348.90</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>10,882.06</b>	<b>9,776.17</b>
<b>Net current assets (liabilities)</b>	<b>568,975.43</b>	<b>550,505.57</b>
<b>Total assets less current liabilities</b>	<b>569,623.17</b>	<b>550,940.56</b>
<b>Total net assets (liabilities)</b>	<b>569,623.17</b>	<b>550,940.56</b>
<b>Capital and Reserves</b>		
5000 Retained Funds	543,546.00	543,546.00
5030 Retained Profit	7,394.56	12,430.18
Profit for the year	18,682.61	- 5,035.62
<b>Total Capital and Reserves</b>	<b>569,623.17</b>	<b>550,940.56</b>